



United Boys & Girls Clubs of Santa Barbara County

* P.O. Box 1485, Santa Barbara, CA 93102 * P: 681-1315 * F: 681-1345 *

Application for Part Time Employment

Please print or type

Name: _____ Phone: _____

Address: _____
Street City State Zip

Position Desired: _____ Presently Employed? Y N

Education: Are you currently a student? Y N

High School: _____ City/State: _____

College/Univ.: _____ City/State: _____

Foreign Languages Spoken Fluently: _____

Military Service: Y N

If yes, branch: _____ Dates: _____ Discharge Type: _____

List any physical defects, which may hinder job performance: _____

Former Employers: (List most recent first)

Company #1 Address City State

Position Dates Phone # Supervisor May we contact?

Company #2 Address City State

Position Dates Phone # Supervisor May we contact?

Company #3 Address City State

Position Dates Phone # Supervisor May we contact?

List special skills, hobbies, & interests: _____

I hereby authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts in this application or in an oral interview is cause for dismissal.

Date: _____ Applicant Signature: _____



For Employer Use Only:

Arrange Interview: _____ Yes _____ No

Remarks:

References Checked: _____ Yes _____ No

Remarks:

Background Check Completed: _____ Yes _____ No

Job offered: _____ Yes _____ No

Job Accepted: _____ Yes _____ No

If job is offered and accepted, please complete an employee record form for the new hire and forward along with the job application to the human resources department. Once received, a new hire orientation will be scheduled.

Please remember that NO EMPLOYEE IS ALLOWED TO BEGIN WORK UNTIL NEW HIRE ORIENTATION HAS BEEN COMPLETED.

Director's Signature

Date